

Procedure for Add-Ons to Felony Calendar

Effective February 27, 2012

The following procedure must be followed by an attorney or litigant requesting a case be placed on calendar for modification of a felony probation grant or sentence:

1. Request to Place Criminal Misdemeanor/Felony Matter on Calendar form must be completed, signed, dated
2. Request form is available at the Clerk's office, 520 Main St., Rm. 104 Quincy, CA or on the Court's web site at www.plumascourt.ca.gov under the "Criminal" page
3. Request to form must be received in the Clerk's office no later than 12 noon on Tuesday for hearing on the felony calendar Friday at 10:00 a.m.
4. The form can be delivered in person, faxed to (530)283 -6415, or mailed to 520 Main. St., Rm. 104 Quincy, CA95971.
5. Court staff will notify counsel, Probation and the Jail (if appropriate) that a case has been added to the calendar.

NOTE: Defendant must appear on the calendar date and time on felony cases.